4. What time did the incident occur? (Mark (x) all that apply.)
01 ☐ Morning (6 a.m. to noon)
02 ☐ Afternoon (noon to 6 p.m.)
03 ☐ Evening (6 p.m. to midnight)
04 ☐ Overnight (midnight to 6 a.m.)

5. How many victims were involved in the incident?
Number of victims ________________________

→ If more than two victims were involved, report these characteristics in Notes.

6. Victim #1: What was the victim’s gender?
01 ☐ Male
02 ☐ Female

7. Victim #1: What was the victim’s age at the time of the incident?
01 ☐ Under the age of 13 05 ☐ 20–24
02 ☐ 13–15 06 ☐ 25 or older
03 ☐ 16–17
04 ☐ 18–19

8. Victim #1: What was the victim’s race/ethnic origin? (Mark (x) all that apply.)
01 ☐ White (not of Hispanic origin)
02 ☐ Black (not of Hispanic origin)
03 ☐ Hispanic or Latino
04 ☐ American Indian/Alaska Native (not of Hispanic origin)
05 ☐ Asian (not of Hispanic origin)
06 ☐ Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
07 ☐ Other racial category in your information system – Specify ______

9. Victim #2: What was the victim’s gender?
01 ☐ Male
02 ☐ Female

10. Victim #2: What was the victim’s age at the time of the incident?
01 ☐ Under the age of 13 05 ☐ 20–24
02 ☐ 13–15 06 ☐ 25 or older
03 ☐ 16–17
04 ☐ 18–19

11. Victim #2: What was the victim’s race/ethnic origin? (Mark (x) all that apply.)
01 ☐ White (not of Hispanic origin)
02 ☐ Black (not of Hispanic origin)
03 ☐ Hispanic or Latino
04 ☐ American Indian/Alaska Native (not of Hispanic origin)
05 ☐ Asian (not of Hispanic origin)
06 ☐ Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
07 ☐ Other racial category in your information system – Specify ______
12. Did the victim(s) sustain any physical injury during the incident?
- Yes
- No (No injury sustained)

13. Who reported the incident?
- Victim
- Another youth (non-victim)
- Family of victim
- Correctional officer/front line staff
- Medical/healthcare staff
- Instructor/teacher
- Chaplain or other religious official
- Other – Specify

14. After the incident was reported, was the victim(s) – (Mark [x] all that apply for all victims.)
- Given a medical examination
- Administered a rape kit
- Tested for HIV/AIDS
- Tested for other sexually transmitted diseases
- Provided with counseling or mental health treatment
- None of the above

15. After the incident was reported, was the victim(s) – (Mark [x] all that apply for all victims.)
- Placed in administrative segregation/protective custody
- Placed in a medical unit, ward, or hospital
- Confined to own cell/room
- Given a higher custody level with the facility
- Transferred to another facility
- Other – Specify

16. What type of sexual violence was involved in the incident? (See the SSV Summary Form for definitions.)
- Youth–on–youth nonconsensual sexual act → Complete Section A
- Youth–on–youth abusive sexual contact → Complete Section A
- Staff sexual misconduct → Complete Section B
- Staff sexual harassment → Complete Section B

17. How many perpetrators were involved in the incident?
Number of perpetrators...

18. Perpetrator #1: What was the perpetrator’s gender?
- Male
- Female

19. Perpetrator #1: What was the perpetrator’s age at the time of the incident?
- Under the age of 13
- 13–15
- 16–17
- 18–19
- 20–24
- 25 or older

20. Perpetrator #1: What was the perpetrator’s race/ethnic origin? (Mark [x] all that apply.)
- White (not of Hispanic origin)
- Black (not of Hispanic origin)
- Hispanic or Latino
- American Indian/Alaska Native (not of Hispanic origin)
- Asian (not of Hispanic origin)
- Native Hawaiian or Other Pacific Islander (not of Hispanic Origin)
- Other racial category in your information system – Specify
21. Perpetrator #2: What was the perpetrator’s gender?
01 □ Male
02 □ Female

22. Perpetrator #2: What was the perpetrator’s age at the time of the incident?
01 □ Under the age of 13
02 □ 13–15
03 □ 16–17
04 □ 18–19
05 □ 20–24
06 □ 25 or older

23. Perpetrator #2: What was the perpetrator’s race/ethnic origin? (Mark [x] all that apply.)
01 □ White (not of Hispanic origin)
02 □ Black (not of Hispanic origin)
03 □ Hispanic or Latino
04 □ American Indian/Alaska Native (not of Hispanic origin)
05 □ Asian (not of Hispanic origin)
06 □ Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
07 □ Other racial category in your information system – Specify

24. What was the nature of the incident? (Mark [x] all that apply.)
01 □ Voluntary sexual contact between youth
02 □ Unwanted touching for sexual gratification
03 □ Pressure/coercion (without force) resulting in a nonconsensual sexual act
04 □ Physical force (or the threat of force) resulting in a nonconsensual sexual act
05 □ Other – Specify

25. What type of pressure or physical force was used by the perpetrator on the victim? (Mark [x] all that apply for all perpetrators.)
01 □ Persuasion or talked into sexual activity
02 □ Bribery or black mail
03 □ Gave victim drugs or alcohol
04 □ Offered protection from other youth
05 □ Threatened with physical harm
06 □ Physically held victim down or restrained in some way
07 □ Physically harmed or injured
08 □ Threatened with a weapon
09 □ Other – Specify
10 □ None

26. What sanction was imposed on the perpetrator? (Mark [x] all that apply for all perpetrators.)
01 □ Placed in solitary confinement or disciplinary segregation
02 □ Confined to own cell/room
03 □ Placed in higher custody level within same facility
04 □ Transferred to another facility
05 □ Loss of “good/gain” time or increase in “bad” time
06 □ Given extra work
07 □ Loss of privileges
08 □ Arrested
09 □ Referred for prosecution
10 □ Given new sentence
11 □ Other – Specify

Section B – STAFF SEXUAL MISCONDUCT AND HARASSMENT

27. What was the nature of the incident? (Mark [x] all that apply.)
01 □ Romantic relationship between youth and staff
02 □ Sexual harassment or repeated verbal statements of a sexual nature by staff
03 □ Unwanted touching for sexual gratification
04 □ Indecent exposure, invasion of privacy, or voyeurism for sexual gratification
05 □ Pressure or abuse of power resulting in a nonconsensual sexual act
06 □ Physical force resulting in a nonconsensual sexual act
07 □ Other – Specify

28. How many staff were involved in the incident?

Number of staff...

→ If more than two staff were involved, report these characteristics in Notes.

29. Staff #1: What was the gender of the staff?
01 □ Male
02 □ Female

30. Staff #1: What was the age of the staff at the time of the incident?
01 □ 24 or younger
02 □ 25 – 29
03 □ 30 – 34
04 □ 35 – 39
05 □ 40 – 44
06 □ 45 – 54
07 □ 55 or older
31. Staff #1: What was the race/ethnic origin of the staff involved in the incident? (Mark [X] all that apply.)

- [ ] White (not of Hispanic origin)
- [ ] Black (not of Hispanic origin)
- [ ] Hispanic or Latino
- [ ] American Indian/Alaska Native (not of Hispanic origin)
- [ ] Asian (not of Hispanic origin)
- [ ] Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
- [ ] Other racial category in your information system – Specify

32. Staff #2: What was the gender of the staff?

- [ ] Male
- [ ] Female

33. Staff #2: What was the age of the staff at the time of the incident?

- [ ] 24 or younger
- [ ] 25 – 29
- [ ] 30 – 34
- [ ] 35 – 39
- [ ] 40 – 44
- [ ] 45 – 54
- [ ] 55 or older

34. Staff #2: What was the race/ethnic origin of the staff involved in the incident? (Mark [X] all that apply.)

- [ ] White (not of Hispanic origin)
- [ ] Black (not of Hispanic origin)
- [ ] Hispanic or Latino
- [ ] American Indian/Alaska Native (not of Hispanic origin)
- [ ] Asian (not of Hispanic origin)
- [ ] Native Hawaiian or Other Pacific Islander (not of Hispanic origin)
- [ ] Other racial category in your information system – Specify

35. Was the staff involved in the incident an employee of the facility, a contractor, or a volunteer? (Mark [X] all that apply for all staff involved.)

- [ ] Full or part-time paid employee
- [ ] Contract employee or vendor
- [ ] Volunteer or intern
- [ ] Other – Specify

36. What was the primary position description of the staff involved in the incident? (Mark [X] all that apply for all staff involved.)

- [ ] Administrator, including wardens, superintendents, assistants and others in administrative positions
- [ ] Correctional officer/supervision staff
- [ ] Clerical including secretaries, clerks, receptionists, and other administrative support
- [ ] Maintenance and other facility support staff, including groundkeepers, janitors, cooks, and drivers
- [ ] Medical or health care staff, including counselors, doctors, dentists, psychologists, psychiatrists, social workers, nurses, and medical assistants
- [ ] Education staff, including instructors, teachers, librarians, and education assistants
- [ ] Other program staff
- [ ] Other staff – Specify

37. At the time of the incident, how long had the staff worked at the facility? (Mark [X] all that apply for all staff involved.)

- [ ] Less than 6 months
- [ ] 6 months to 1 year
- [ ] 1 to 5 years
- [ ] 5 to 10 years
- [ ] More than 10 years
- [ ] 1 to 5 years

38. What sanction was imposed on the staff? (Mark [X] all that apply for all staff involved.)

- [ ] Reprimanded or disciplined
- [ ] Demoted or diminished responsibilities
- [ ] Transferred to another facility
- [ ] Arrested
- [ ] Referred for prosecution
- [ ] Discharged
- [ ] Staff resigned (prior to completion of investigation)
- [ ] Staff resigned (after investigation was completed)
- [ ] Other – Specify

NOTES