DATA SUPPLIED BY

NAME

Title

TELEPHONE

Area Code

Number

Extension

FAX NUMBER

Area Code

Number

E-MAIL ADDRESS

(Please correct any error in name, mailing address, and ZIP Code)

GENERAL INFORMATION

• If you have any questions, contact the Abt Associates NPS Project Director, Tom Rich (617-349-2753 or tom_rich@abtassoc.com) or the BJS NPS Program Manager, E. Ann Carson (202-616-3496 or elizabeth.carson@ojp.usdoj.gov).

• Please submit the completed questionnaire by emailing a scanned copy of the form to tom_rich@abtassoc.com, by mailing the completed form to Abt Associates at the address above, or by FAXing all pages to 1-617-492-5219.

• Please retain a copy of the completed form for your records.

Who does this survey cover?

This survey covers all sentenced and unsentenced inmates under your jurisdiction on December 31, 2015, regardless of the location of the inmates.

• INCLUDE inmates under your Territory’s/Commonwealth’s jurisdiction held in your prison facilities (e.g., prisons, penitentiaries and correctional institutions; reception, diagnostic and classification centers; half-way houses, treatment centers, release centers, work farms, bootcamps, and prison farms).

• INCLUDE inmates under your jurisdiction backed up in local jails or held in another jurisdiction’s facilities.

• INCLUDE inmates who are temporarily absent (less than 30 days), out to court, or on work release.

• INCLUDE inmates who are serving a sentence for your Territory/Commonwealth and another jurisdiction at the same time in your facilities.

• EXCLUDE pre-trial detainees and other inmates held in your Territory’s/Commonwealth’s facilities for another jurisdiction.

This survey covers all sentenced and unsentenced inmates in your custody on December 31, 2015.

• INCLUDE your jurisdiction’s inmates and inmates your Territory/Commonwealth housed for other jurisdictions who were physically located in your prison facilities on December 31, 2015.

• EXCLUDE your Territory’s/Commonwealth’s inmates held outside of your prison facilities.

INSTRUCTIONS

• Please do not leave any item blank.

• If the answer to a question is "not available" or "unknown," write "DK" in the space provided.

• If the answer to a question is "not applicable" write "NA" in the space provided.

• If the answer to a question is "none" or "zero," write "0" in the space provided.

• Please give the name, title, telephone number, fax number and e-mail address of the person filling out the report in the space provided above.
SECTION I – YEAR-END JURISDICTION COUNTS

1. On December 31, 2015, how many inmates under your jurisdiction—
   Please do not count any inmates in more than one category.
   • Include all inmates for whom your Territory/Commonwealth
government has the legal authority and responsibility for the
enforcement of their prison sentence, regardless of their location.
   a. Had a total maximum sentence of more than 1 year?  
      - Male  Female  Male  Female
   b. Had a total maximum sentence of 1 year or less?  
   c. Were unsentenced?  
   d. TOTAL

2. How complete are the counts in item 1, above? Mark (X) one.
   □ Complete count — The figures are based on actual counts of all inmates under your jurisdiction.
   □ Partial count — The figures are based on actual counts of inmates under your jurisdiction but exclude certain types of
   inmates who should be included in the counts (e.g., inmates housed in other jurisdictions, facilities due to
crowding). Please identify the types of inmates excluded in Section V on page 4.
   □ Estimate — The figures are based on estimates rather than actual counts of inmates under your jurisdiction. Please
identify which items were estimated, and how the estimates were derived in Section V on page 4.

SECTION II – YEAR-END CUSTODY COUNTS

3. On December 31, 2015, how many inmates under your 
custody—Please do not count any inmates in more than one category.
   • Include all inmates who are physically located in your Territorial
facilities only, including those your Territory housed for another jurisdiction.
   a. Had a total maximum sentence of more than 1 year?  
      - Male  Female  Male  Female
   b. Had a total maximum sentence of 1 year or less?  
   c. Were unsentenced?  
   d. TOTAL

4. How complete are the counts in item 3, above? Mark (X) one.
   □ Complete count — The figures are based on actual counts of all inmates under your custody.
   □ Partial count — The figures are based on actual counts of inmates in your custody but exclude certain types of inmates
   who should be included in the counts (e.g., inmates from another jurisdiction housed in your facilities).
   Please identify the types of inmates excluded in Section V on page 4.
   □ Estimate — The figures are based on estimates rather than actual counts of inmates in your custody. Please
identify which items were estimated, and how the estimates were derived in Section V on page 4.
SECTION III  RACIAL AND ETHNIC COMPOSITION

5. On December 31, 2015, how many inmates under your jurisdiction—
   Please do not count any inmates in more than one category.
   • Include all inmates for whom your Territory/Commonwealth
     government has the legal authority and responsibility for the
     enforcement of their prison sentence, regardless of their location.

   December 31, 2015
   Male  Female
   December 31, 2014
   (If Available)
   Male  Female

   a. White (not of Hispanic origin)  . . . . . . . . . . . . . . . . . . . . . . . . .
   b. Black (not of Hispanic origin)  . . . . . . . . . . . . . . . . . . . . . . . . .
   c. Hispanic or Latino  (If your system records indicate Hispanic origin
      separately from race, enter "NR" in item 5c and report count in
      NOTES.)  . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
   d. American Indian/Alaska Native
      (not of Hispanic origin)  . . . . . . . . . . . . . . . . . . . . . . . . . . . .
   e. Asian (not of Hispanic origin)  . . . . . . . . . . . . . . . . . . . . . . . . .
   f. Native Hawaiian or Other Pacific Islander
      (not of Hispanic origin)  . . . . . . . . . . . . . . . . . . . . . . . . . . . .
   g. Two or more races (not of Hispanic origin)  . . . . . . . . . . . . . . . . .
   h. Additional categories in your information system – Specify
      . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
   i. Not known  . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .
   j. TOTAL
      (Sum of 5a through 5i)  . . . . . . . . . . . . . . . . . . . . . . . . . . . .

SECTION IV  CROWDING AND CAPACITY

6. a. On December 31, 2015, how many inmates were under your jurisdiction but were
   housed in facilities operated by other Commonwealth/Territory, State, or Federal
   authorities, solely to ease prison crowding?
   • INCLUDE only inmates that were held in a prison in another Commonwealth/Territory,
     State, or in the Federal system, solely to ease prison crowding.
   • EXCLUDE inmates held outside your jurisdiction’s facilities for reasons
     other than crowding (e.g., work release, court appearance, hospitals,
     treatment programs).

   December 31, 2015
   Male  Female

   b. Are these inmates included in the counts in Section I, item 1d?
      □ Yes  □ No — Please explain in Section V on page 4.

7. On December 31, 2015, what was the capacity of your prison system?
   • If your system has more than one prison, enter the combined capacity.
   • If the answer is "not available" or "unknown," write "DK" in the space provided.
   • If the answer is "not applicable," write "NA" in the space provided.

   December 31, 2015
   Male  Female

8. What was the rated capacity?
   • The number of beds or inmates assigned by rating officials to institutions.

   December 31, 2015
   Male  Female

9. What was the operational capacity?
   • The number of inmates that can be accommodated based on staff, existing programs, and
     services in institutions.

   December 31, 2015
   Male  Female

10. What was the design capacity?
    • The number of inmates that planners or architects intended for all institutions within your
        jurisdiction.

   December 31, 2015
   Male  Female