

NATIONAL CRIME STATISTICS EXCHANGE (NCS-X) APPLICATION TEMPLATE

SECTION 1. AGENCY OVERVIEW

A. Background Information

1. Agency name:
2. Size of agency:
 - a. Number of sworn personnel:
 - b. Number of civilian personnel:
3. Size of jurisdiction served/number of residents:
4. Description of crime in your jurisdiction/volume of crime reports:
5. Does your agency share a Records Management System (RMS) with one or more agencies? If so, (a) list agencies in the RMS consortium, (b) indicate the host agency, and (c) briefly describe any inter-consortium agreements between agencies regarding reporting data to the state Uniform Crime Reporting (UCR) Program.
6. Is there other information about your agency that is relevant for your transition to incident-based reporting?

SECTION 2. BARRIERS IN REPORTING INCIDENT-BASED DATA

1. Is your agency currently capable of submitting National Incident-Based reporting System (NIBRS) -compliant data to the state UCR Program? If so, discuss why your agency does **not** report NIBRS-compliant data.
2. Discuss whether your agency's current system of recording information about criminal incidents is capable of being NIBRS-compliant (e.g., by purchasing a NIBRS module for the RMS or upgrading the current system to a new version). If the system cannot be made NIBRS-capable, discuss how your agency will submit NIBRS-compliant data to the state UCR Program.
3. What steps were taken to identify the software and hardware (if any) needed to report state-compliant incident-based data?
4. Discuss any NIBRS-specific data collection barriers or gaps identified in your agency's NCS-X Readiness Assessment and the actions required to address those shortcomings.

SECTION 6. CAPABILITES AND COMPETENCIES OF PROJECT STAFF

1. Provide justification that the project staff have the necessary qualifications and experience to oversee project tasks and fulfill the project goals. Describe how proposed staff's skills will enable them to successfully complete project deliverables.